

Opening for 2023-2024 School Year

Extended Day (After-School) Director

Part-Time Position (approximately 3:00-5:30 PM)

Located in Mount Pleasant and serving the metro Charleston area, University School of the Lowcountry (www.uslowcountry.org) (USL) is a co-educational, non-sectarian, non-profit independent school with tax-exempt 501(c)(3) status geared to high-achieving students. USL's curriculum is designed to engage our students at an advanced level. Offering grades 3-12, University School seeks to develop self-confident, passionate, and empathetic learners who will make a positive difference in the world.

We are seeking a caring and engaging candidate with experience in supervising children to oversee our after-school Extended Day program. This is a part-time position for days that school is in session. The hours are approximately 3:00-5:30 PM. This is an ideal job for a college/graduate student or parent.

In order to meet the needs of our families, we offer an after-school option for our students. The Extended Day program begins at 3:20 and stays open until 5:30. In a supervised environment, it provides a time for children to relax, play games, learn/read independently, and complete homework. Students may enroll in Extended Day on a drop-in basis or on a regular weekly schedule, and some move into Extended Day after their after-school club or extra-help session with a teacher concludes. Extended Day will operate on normal school days only -- not holidays, etc. The Extended Day Director checks in/out students, supervises them, and oversees students until they are picked up. The Director will also complete some closing duties. For a student body of 85, there are generally less than six (6) students in Extended Day.



General Information

University School features a supportive and warm environment for teachers. Faculty are treated like professionals and are respected by students and families. Teachers have wide latitude to teach and select curriculum materials to engage their students, and guidance comes from the Head of School (who is also a teacher), fellow department members and teachers, and best practices from national associations for the various disciplines. The Faculty hold themselves to high standards for inspiring and challenging their students within an environment of mutual care and concern.

University School is a community where relationships are pivotal to learning. As such, the personal qualities of this candidate are vital. These include being a supportive, engaged, and flexible role model who demonstrates both a sense of humor and an infectious enthusiasm for working with students. The candidate should also be comfortable guiding students in developing positive relationships with others who are older and younger. He or she must also be able to work effectively with others in a spirit of collegiality and understand that teaching is a moral act.

[Please contact directly by email only to the Head of School, Jason Kreutner, at \[jkreutner@uslowcountry.org\]\(mailto:jkreutner@uslowcountry.org\) and/or complete the faculty application that can be found on our website.](#)

University School of the Lowcountry is committed to its growth as an institution that welcomes and values a diversified school community. The school does not discriminate on the basis of race, national or ethnic origin, religion, economic background, or any other classification protected by law in the administration of its educational policies, financial assistance policies, or any other school policy or program.

